**THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS**

met in Public Hearing on Monday, September 10, 2018 at 9:30 a.m.

Those present:

Randall C. Jackson County Judge

Richard Shelley Absent Commissioner Prect. 1

Darin Wolf Commissioner Prect 2

Pat Martin, III Commissioner Prect. 3

Darryl Lightfoot Commissioner Prect. 4

Karren Winter County Clerk

Joe Aulds EMC

Patricia Vieth Treasurer

Dawn Vieth Tax Assessor/Collector

Miranda Revell County Agent

Amanda Necessary County Agent

Deniese Barham Chief Deputy JP 1

**Public in attendance: No public in attendance.**

Public hearing convened at: 9:30 a.m.

Randall C. Jackson discussed the proposed FY2019 budget. No comments were received.

Public hearing adjourned at: 9:55 a.m.

**THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, September 10, 2018 at 10:00 a.m.

Those present:

Randall C. Jackson County Judge

Richard Shelley Absent Commissioner Prect. 1

Darin Wolf Commissioner Prect 2

Pat Martin, III Commissioner Prect. 3

Darryl Lightfoot Commissioner Prect. 4

Karren Winter County Clerk

Joe Aulds EMC

Patricia Vieth Treasurer

Dawn Vieth Tax Assessor/Collector

Miranda Revell County Agent

Amanda Necessary County Agent

Deniese Barham Chief Deputy JP 1

David Levy County Attorney

Nita Lewis Court Coordinator

Vicki Wright Elections Administrator

Staci Beesinger Sheriff

Citizen in attendance: Bill Brown

Sherry McCall with Bickerstaff, Heath, Delgado, Acosta, LLP

Skip DeLong with Aegean Energy Group

Clint Cook with Aegean Energy Group

Jacqueline Herschlip with Aegean Energy Group

Vince Viaille with Specialized Public Finance Inc.

A. CALL TO ORDER:

 Greeting, Roll Call and Determination of Quorum

 Pledge of Allegiance to the United States and Texas Flags

 Registration of Attendees by the County Court Clerk

***The meeting was called to order by Randall C. Jackson, and a quorum was noted.***

*B. Approve Final Agenda.*

**Items #4 and #5 were struck from the Action Agenda due to no action being required.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve the Final Agenda. Voting yes 2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR

 PRESENTATIONS AGENDA:

Public Comments**: No comments received.**

D. ACTION AGENDA:

1. Approve departmental reports.

**ORDER TO APPROVE REPORTS**

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve departmental reports: **Treasurer; Indigent Health; County Agents; Sheriff**. Voting yes 2-3-4

1. Approve vouchers for payment.

**ORDER TO APPROVE VOUCHERS**

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to approve vouchers for payment. Voting yes 2-3-4-Judge

1. Approve payroll reports

**ORDER TO APPROVE REPORTS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve payroll reports. Voting yes 2-3-4-Judge

1. Approve line item transfers. **Removed**
2. Approve Education Certificates. **Removed.**
3. Approve Publisher’s Certificates.

**ORDER TO APPROVE CERTIFICATES**

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve publisher’s certificates. Voting yes 2-3-4-Judge

1. Approve Minutes from previous month – August, 2018.

**ORDER TO APPROVE MINUTES**

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve minutes from August 2018. Voting yes 2-3-4-Judge

1. Consider and/or approve the Contract with Verizon for Election Air Cards. **Vicki Wright discussed the need for internet air cards for the November General Election to be used in the County-wide vote centers.**

**ORDER TO APPROVE CONTRACT**

The motion was made by Randall C. Jackson and seconded by Pat Martin, III to approve contract with Verizon for Election County-wide vote center air cards. Voting yes 2-3-4-Judge

1. Consider and/or approve the use of a *Green Light* and the flying of the *4-H Flag* in observance of 4-H Week. **Amanda Necessary and Miranda Revell discussed National 4H week. Necessary requested that the 4H flag fly on Courthouse lawn and to place green light filters on the flood lights for 4H week.**

**ORDER TO OBSERVE 4H WEEK**

The motion was made by Pat Martin, III and seconded by Darin Wolf to observe 4H week by adding green filters on flood lights and flying 4H flag on Courthouse lawn. Voting yes 2-3-4-Judge

1. Discuss and/or approve the Road/Culvert report and video. **Darin Wolf discussed road/culvert report. Clint Cook discussed that they were having engineer look at a couple of culverts before the project gets underway.**

**ORDER APPROVING REPORT**

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve road/culvert report and video. Voting yes 2-3-4-Judge

1. Discuss and/or approve the Road Use Agreement exhibit B82918.

**ORDER TO APPROVE AGREEMENT**

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve Road Use Agreement exhibit B82918. Voting yes 2-3-4-Judge

1. Discuss and/or take action on Platt for *Quail Ridge Estates* (Phase 2 & 3, Block 1, Lot 23-A)*.* Presented by Corlett, Probst, & Boyd, P.L.L.C. **Randall C. Jackson recommended tabling plat approval until someone from Corlett could be present.**

**ORDER TO TABLE APPROVE PLAT**

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to table approving plat for Quail Ridge Estates Phase 2 & 3, Block 1, Lot 23-A. Voting yes 2-3-4-Judge

1. Discuss and/or take action on tabled item #11 from the August 27, 2018 agenda in reference to a request to close a portion of Farmer/Wolf Road. **David Levy discussed requirements for closing a county road. Bill Brown reported on when the property had last been surveyed. No action taken.**
2. Discuss and/or take action on tabled item #8 from the August 13, 2018 agenda in reference to refinancing Bonds for Archer County. Presentation by Vince Viaille and Confirmation of Bond Sale by Bickerstaff, Heath, Delgado, Acosta, LLP. **Vince Viaille with Special Public Finance, Inc. discussed the process of needing a parameter order to pursue refinancing the 2009 bond rates for the Law Enforcement Building. Sherry McCall with Bickerstaff, Heath, Delgado, Acosta, LLP reported that they represent Archer County interest in the refinancing of the bonds.**

**ORDER APPROVING PARAMETER ORDER**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve parameter order to refinance series 2009 bonds. Voting yes 2-3-4-Judge

1. Consider and/or take action on Commissioner’s Court Precinct Redistricting services proposal presented by Bickerstaff, Heath, Delgado, Acosta, LLP. **Sherry McCall reported to Court that it was too early to consider Precinct Redistricting for 2021.**

**ORDER TO TABLE ACCEPT PROPOSAL**

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to table approving proposal of Bickerstaff, Health, Delgado, Acosta, LLP for Commissioner Court precinct redistricting. Voting yes 2-3-4

1. Consider and/or take action on allowing a Western Heritage Days BYOB dance to be held at the Archer County Activity Building.

**ORDER TO ALLOW ALCOHOL**

The motion was made by Darin Wolf and seconded by Pat Martin, III to allow alcohol at the Western Heritage Days dance to be held at the Archer County Activity Building on December 31, 2018. Voting yes 2-3-4-Judge

1. Consider and/or take action on Proposal from Skipworth Construction Systems, Inc. for repairing cracked walls in the 97th District Courtroom.

**ORDER TO ACCEPT PROPOSAL**

The motion was made by Darin Wolf and seconded by Pat Martin, III to accept proposal of Shipworth Construction Systems, Inc. to repair cracked walls in the 97th District Courtroom in the amount of $6,137.00. Voting yes 2-3-4-Judge

1. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties. **Joe Aulds discussed meeting set for September 27, 2018 at 4:00 p.m. in the District Courtroom. No action taken.**
2. Discuss and/or take action on Burn Ban. **Joe Aulds reported the fire department chiefs’ opinions of continuing burn ban.**

**ORDER TO RESCIND BURN BAN**

The motion was made by Darin Wolf and seconded by Pat Martin, III to rescind burn ban. Voting yes 2-3-Judge; No 4

1. Discuss and/or take action on dispersal of Museum items. **Pat Martin, III discussed museum items. David Levy discussed creating a receipt for each one to sign as they received their items.**

**ORDER TO DISPERSE MUSEUM ITEMS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to disperse museum items. Voting yes 2-3-4-Judge

1. Consider and/or take action on any required changes or modifications to the FY 2019 Proposed Budget. **No action taken**.
2. Adopt FY 2019 Final Budget.

**ORDER TO ADOPT FY2019 BUDGET**

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve FY2019 Budget. Voting yes 2-3-4-Judge

1. Adopt Tax Rate for FY 2019.

**ORDER TO ADOPT FY2019 TAX RATE**

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to adopt FY2019 tax rate of 0.66424. Voting yes 2-3-4-Judge

General Fund 0.44795

Road and Bridge General Fund 0.04977

Road and Bridge Special Fund 0.03782

Farm to Market and Lateral Road 0.05552

Debt Services 0.07318

Total Tax Rate 0.66424

1. Discuss and/or take action and/or ratify the cost of equipment and installation for Courthouse Annex security system as quoted by Texoma Builder’s Supply. **Randall C. Jackson discussed previous bids the Court received. Joe Aulds gave an update on the cost of each project.**

Annex Camera $5,177.00

Windows Appraisal Office and County Attorney Office $5,111.00

Courthouse Access Control $11,832.00

Annex Access Control $28,296.00

Software $5,451.00

Courthouse Camera $5,255.00

Replace Southeast Door $2,046.00

Replace Front Door for Access Control $2,379.00

Annex Front Door Keypad $1,554.00

**ORDER APPROVING CAMERA AND WINDOWS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to proceed with windows for Appraisal Office and County Attorney Office at the cost of $5,111.00 and to install camera system in the County Annex at the cost of $5,177.00 by Texoma Builder’s Supply. Voting yes 2-3-4-Judge

**Having no further business to consider, the Court was adjourned at 11:03 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST: Karren Winter**

**Karren Winter, Archer County Clerk**